

Key Information – MPHI MDHHS Deliverables Reporting

Overview

Michigan Public Health Institute (MPHI) was created by 1989 PA 264 (MCL 333.2611), which allows the Department to establish a non-profit corporation for planning, promoting, and coordinating health services research with a public university or a consortium of public universities in this State. Activities supported with funds appropriated to MPHI for these purposes are carried out under a Master Agreement with MDHHS. The Master Agreement requires that all reports, studies, and publications produced by MPHI, its subcontractors, or the department with funds appropriated to MPHI be provided to the Legislature.

What is included in the Deliverables Report 2023?

This report includes Deliverables produced with funds appropriated to MPHI under MPHI's Master Agreement with MDHHS. Further, Deliverables are those specifically required by the legislation and include terminal products such as: reports, studies, and publications. Publications are organized into 6 categories – reports or studies, articles, brochures, infographics, websites/web applications, and online training. Under these reporting obligations, Deliverables do not include process documentation; therefore, intermediate reports, announcements, agendas, presentation slides, conference materials, meeting handouts, training workbooks, and work plans are not included.

Total Master Agreement Projects: 390

- Projects submitting one or more Deliverable: 99
 - Total Deliverables submitted: 390
 - Report or Study: 50
 - Publication – Article: 12
 - Publication – Brochure: 44
 - Publication – Infographic: 65
 - Publication – Website/web application (screenshot of homepage): 81
 - Online Training: 128
- No Deliverable Required (no terminal product): 291 projects

Navigating the 2023 Deliverables Report

All 2023 Master Agreement Projects are listed in a collapsible table in ascending numerical order. A separate Table of Contents is provided which lists all associated Deliverables in ascending numerical order, as well as the page in the electronic report on which the project appears and the Deliverables can be viewed.

Projects and Deliverables can be located by scrolling through the electronic report, using the search functionality to search by project number or name, or scrolling down to the bottom of the screen to navigate to specific pages.

Clicking on the purple bar containing the project number and name opens the list of Deliverables reported for that project. Clicking on a Deliverable Name in that list opens the Deliverable. The Deliverable Submission Form appears first with the submitted Deliverable beginning on page 2.

For all projects, even those without a Deliverable submitted, there is at least one Deliverable Submission Form. The Deliverable Submission Form identifies: Master Agreement Project Name, Project Number, Deliverable Name, Project Owner, Project Lead, and Deliverable Type (report, study, or publication as noted above) or specifies 'Deliverable Not Required'.

Some projects do not produce Deliverables in one of the specified categories. For these projects, MPHI confirms and reports 'Deliverable Not Required'. Projects that do not require a Deliverable are easily identified in the report as they include an asterisk (*) at the end of the project name and the Deliverable Name listed is identical to the Project Name.

Projects that contain one or more Deliverable do not have the asterisk following the project name. Additionally, the type of Deliverable submitted for the project is specified within the Deliverable Name. Reports, studies, articles, brochures, and infographics are provided in their entirety. For online training and websites/web applications, a screen shot of the landing page is provided. The URL is included for public facing online trainings, websites, or web applications. For security purposes, online trainings, websites or web applications that require login credentials to access do not include the URL as part of this report.